

Mission Statement

The White Lake Community Library, as a cultural destination, will lead the community to the world's information and ideas and be the link for enrichment, entertainment and life-long learning.

White Lake Community Library Library Board Meeting Minutes Wednesday, September 28, 2022 at 5:15 p.m.

Members present: Norm Kittleson, Annlyn McKenzie, Lynnette Johnson, Ruth Grenell and Charles Ayres

Members Absent: Ray Veeder, Bobbie Allred and Brian Hosticka

Staff present: Virginia DeMumbrum

- 1. Call to Order** - the meeting was called to order by President Kittleson at 5:21 PM
- 2. Approval of the Consent Agenda** Moved by Ruth Grenell and seconded by Lynnette Johnson. Motion carried.
 - a. Agenda
 - b. Minutes of the July 22, 2022 board meeting
 - c. Treasurer's Report, July 2022
 - d. Treasurer's Report, August 2022
 - e. Financial Statements, July and August
 - f. Bills to be Paid in the amount of \$51,030.09
 - g. Correspondence - none received
- 3. Reports**
 - a. Director's Reports, August and September – attached
 - b. Policy/Personnel Committee met regarding proposal for bookkeeper employment contract
 - c. Finance Committee - no report
 - d. Government Liaison Committee - no report
 - e. Board Development Committee - the Board is fully developed at this time.
- 4. Unfinished Business** – no unfinished business
- 5. New Business**
 - a. Resolution 2022-05 – Fall Budget Adjustments – moved by Charles Ayres and seconded Ruth Grenell.
 1. Roll Call: Norm Kittleson -yes, Lynnette Johnson – yes, Ruth Grenell – yes, Charles Ayres – yes, Annlyn McKenzie – yes
 2. Absent: Ray Veeder, Brian Hosticka and Bobbie Allred
 - b. Roof Replacement Bidding Process - Moved by Ruth Grenell and seconded by Charles Ayres to approve the bidding process. Motion carried.
 1. Moved by Ruth Grenell and seconded by Charles Ayres to accept the bid from Werner Roofing contingent on the receipt of any other bids before the end of the bidding process on October 5, 2022. Motion carried.
 - c. Bookkeeper Employment Contract – moved by Ruth Grenell and seconded by Charles Ayres to approve the bookkeeper employment contract. Motion carried.

- d. Staff in-service day closing – October 10 – Moved by Lynnette Johnson and seconded by Charles Ayres to move the in-service closing day to October 10, 2022. Motion carried.
- e. Fall retreat planning – agenda and logistics were planned for the October 26, 2022 retreat.

6. Public Comment

There was no public comment.

- 7. Adjournment** the meeting was adjourned at 6:10 PM

Next Meeting – October 26 at 5:15, followed by dinner and board retreat